

Small Business Tax Workshop

Friday
February 5, 2010
10:00 a.m. – 2:00 p.m.

Learn directly from the NJ Div. of Taxation the various State tax-related responsibilities and exactly how to handle them. Questions are welcome!

Seminar agenda includes:

- Reporting Business Income
- Filing Sales and Use Tax Returns
- Types of Business Ownership and the NJ tax consequences of each
- Meeting Employer Responsibilities
- Registering Your Business with the NJ Division of Taxation
- And....Your Questions

Conducted by: Reps. of NJ Division of Taxation, Trenton, NJ

Fee: NONE
Snow Day, Feb 26-Call First

Developing a Winning Business Plan

Friday
February 26, 2010
9:00 – 11:30 a.m.

Topics Include:

- * Why you need a Business Plan
- * What investors & lenders look for in business plans
- * Business Plan Content
 - * Executive Summary
 - * The Business
 - * Management & Personnel
 - * Marketing Analysis Strategy
 - * Location
 - * Business Continuity Planning
- *Financial Data
 - *P & L
 - *Balance Sheet
 - *Cash Flow Projection
- *Supporting Documentation

Conducted By: Herb Caesar, President
CED Solutions, LLC
Englewood, NJ

Fee: \$10.00
Snow Day Call First

Financing Your Small Business

Friday
February 19, 2010
9:00 -11:00 a.m.

Knowing how and when to obtain financing is crucial to the small business owner whether start-up or established.

This workshop will discuss the various loan programs available to small business owners and their general requirements. It will also explain how to prepare to properly approach a lender for maximum success.

Learn what lenders are paying particular attention to in these economically challenging times.

Conducted by: Nathaniel Sims,
Asst. Director
NJ SBDC at Kean Univ.

Co-Presenters: SBA, UCEDC, NJEDA
EDC

Fee: NONE
Snow Day, Feb. 26- Call First

Winter 2010 Small Business Certificate Series **Grow Your Business And Earn a Certificate**

Presented by
NJ Small Business Development Center
at Kean University
and
Union County Business Resource Center

